

CIVIC SERVICE UNION 52

11305 - 95 Street
Edmonton, AB T5G 1L2
www.csu52.org
info@csu52.org



Phone: (780) 448-8900
Fax: (780) 479-7975
Toll Free from Calgary:
1-888-578-4043

November 25, 2011

Reference No: 10-11SeniorSS.ElectionForm2011

Nominations for CSU 52 SENIOR Shop Steward Positions

City of Edmonton	8 positions
EPCOR	3 positions
Capital Power Corporation – <i>There are currently no Shop Stewards</i>	
TELUS World of Science - Edmonton	1 position
Edmonton Public Library	2 positions

TWO (2) YEAR TERM: December 1, 2011 to November 30, 2013

Shop Stewards interested in putting their name forward or members wanting to nominate a Shop Steward must fill out the enclosed nomination form. The nomination form must be posted from **December 1, 2011 to December 15, 2011**.

In the event that the nominated candidates exceed the approved number of Senior Shop Steward positions available for a Contractual Unit, an election will be held by mail-in ballot.

Completed nomination forms must be received by the CSU 52 office by **4:30 p.m. on Friday, December 15, 2011**, by scan and email (info@csu52.org), by fax (780-479-7975) or by interdepartmental mail. Nomination forms received after December 15, 2011 will not be honored.

Thank you,

Carrie Coffin
Chief Shop Steward
CC/ap

Constitution

Article 9.01(e)(iii)

May 3/05 (iii) Effective December 2005, the Senior Shop Stewards shall be elected by all the Shop Stewards in each Contractual Unit for a two (2) year term in December of each odd year by mail-in ballot.

Bylaws

Article 3.03(b)

(b) <u>Senior Shop Stewards Committee</u>
(i) Shall consist of all Senior Shop Stewards of C.S.U. 52 and the Chief Shop Steward
(ii) The Senior Shop Stewards shall be elected by all the Shop Stewards in the Contractual Unit provided the members represented total four hundred (400). In the event there are less than four hundred (400) members in the Contractual Unit, the Senior Shop Steward shall represent 100% of those members.
(iii) Requirements
1. must be a full-time or part-time permanent employee
2. must have attended six (6) General and six (6) Shop Steward Meetings in the last twelve (12) months
(iv) The Senior Shop Stewards shall:
1. assist the Chief Shop Steward and the Contractual Unit Representatives
2. assist the Shop Stewards and Mailout Representatives to perform their duties as outlined in Bylaw Articles 3.04 and 3.05
3. familiarize themselves with the Shop Stewards and Mailout Representatives in their Contractual Unit
4. communicate regularly with other Senior Shop Stewards and the Chief Shop Steward
5. be available to participate in the Alternate Dispute Resolution Process
6. meet or communicate with other Senior Shop Stewards in their Contractual Units
7. meet with the Chief Shop Steward and other Senior Shop Stewards on a regular basis
8. be familiar with their respective Collective Agreements
9. maintain a working relationship with the Union office staff and all parties involved
(v) The Senior Shop Stewards are to be elected by mail in ballot, by all the Shop Stewards in their Contractual Unit.

Honorariums:

Senior Shop Stewards receive an annual honorarium.

Should you require further information, please contact the Union Office at 780-448-8900.

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Senior Shop Steward Nomination Form

I, _____ nominate _____
Nominator's name, please print Nominee's name, please print

of the _____ Contractual Unit, _____ Department.

Nominator's Information:

Work Location: _____

Work Phone #: _____ Work Email Address: _____

Nominee's Information

I, _____ accept my nomination.
Nominee's name, please print

Nominee's Signature Date: _____

Work Location: _____

Work Phone #: _____ Work Email Address: _____