

CIVIC SERVICE UNION 52

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SHOP STEWARD ABSENTEE FORM

MUST BE SUBMITTED WITHIN 31 DAYS OF MISSED MEETING
AS PER BYLAWS ARTICLE 6.03.

Steward Name: _____ Payroll Number: _____

Work Phone: _____ Department: _____

I was unable to attend the:	For the reason(s) as follows:
<input type="checkbox"/> General Meeting Date: _____	<input type="checkbox"/> Vacation
<input type="checkbox"/> Shop Stewards' Meeting Date: _____	<input type="checkbox"/> Sick
	<input type="checkbox"/> Bereavement
	<input type="checkbox"/> Duty at Work
	<input type="checkbox"/> Union Business
	<input type="checkbox"/> Jury Duty
	<input type="checkbox"/> Military Call
	<input type="checkbox"/> Religious Holiday
	<input type="checkbox"/> Special Circumstances

*** For special circumstances, the member
may appeal to the Executive Board*

Executive Board Approval _____

By signing this form, I declare the information to be correct.

Signature

Date

Submit to: Sergeant-at-Arms Committee
Attention: Amy Murphy
Planning & Development
300 Chancery Hall
3 Sir Winston Churchill Square
Edmonton, AB T5J 2C3

Fax: (780) 498-7085
Phone: (780) 496-4216
Email: amy.murphy@edmonton.ca
(for general inquiries)