

Shop Steward's Absentee Form
MUST BE SUBMITTED WITHIN 31 DAYS OF MEETING MISSED
****AS PER BYLAWS ARTICLE 6.03.****

STEWARD'S NAME: _____
(Please Print Name)

PAYROLL #: _____

DEPARTMENT: _____

WORK PHONE #: _____

I WAS UNABLE TO ATTEND THE:

_____ GENERAL MEETING
(Month) (Day) (Year)

_____ SHOP STEWARD'S MEETING
(Month) (Day) (Year)

FOR REASONS AS FOLLOWS:

- | | |
|------------------------------------------------|--------------------------------------------|
| <input type="checkbox"/> Vacation | <input type="checkbox"/> Union Business |
| <input type="checkbox"/> Sick | <input type="checkbox"/> Jury Duty |
| <input type="checkbox"/> Bereavement | <input type="checkbox"/> Military Call |
| <input type="checkbox"/> Duty At Work | <input type="checkbox"/> Religious Holiday |
| <input type="checkbox"/> Special Circumstances | _____ Executive Board Approval |

By signing this form, I declare the information to be correct.

(Shop Steward's Signature)

(Date)

SUBMIT TO: SERGEANT-AT-ARMS COMMITTEE
ATTENTION: AMY MURPHY FAX: 498-7085
PLANNING & DEVELOPMENT PHONE: 496-4216

3rd FLOOR, CHANCERY HALL

*** General Inquiries by email: amy.murphy@edmonton.ca ***

**FOR SPECIAL CIRCUMSTANCES, THE MEMBER MAY APPEAL TO THE
EXECUTIVE BOARD**