

**EXECUTIVE BOARD MEETING
C.S.U. 52 Office
11305 - 95 Street
March 11 , 2008 at 5:30 p.m.**

MINUTES

Present	Arrival	Departure		Arrival	Departure
Zonia Wuschenny	5:30 p.m.	9:03 p.m.	Leo Derkach	5:30 p.m.	9:03 p.m.
James Rockey	5:30 p.m.	9:03 p.m.	Donna Demyen	5:30 p.m.	9:03 p.m.
Therese Doucet	5:30 p.m.	9:03 p.m.	Judith Basisty	5:30 p.m.	9:03 p.m.
Randy Rogiani	5:30 p.m.	9:03 p.m.	Graham Burrige	5:30 p.m.	9:03 p.m.
Karen Miller	5:30 p.m.	9:03 p.m.	Waldo Ponce	5:30 p.m.	9:03 p.m.
Gary Iskiw	5:30 p.m.	9:03 p.m.	Darren Chivers	5:30 p.m.	9:03 p.m.

Absent: Marion Leskiw

1. **CALL TO ORDER** at 7:47 p.m.

2. **WELCOME** to all Executive Board Members.

3. **ADDITIONS OR CORRECTIONS TO THE AGENDA**

- 3.1 7.1 Sports and Activities Committee – Donna Demyen
- 3.2 7.2 Public Relations Committee – Waldo Ponce
- 3.3 To put 7.3 In-House Legal Counsel forward on the agenda

4. **CONSIDERATION OF THE MINUTES OF** February 12, 2008

MOTION: To approve the minutes of February 12, 2008

MADE BY: Darren Chivers

SECONDED: Waldo Ponce

MOTION CARRIED

5. **BUSINESS ARISING**

5.1 Items from Executive Board Planning Session

This item will be tabled to next meeting.

MOTION: To continue the meeting past 8:00 p.m.

MADE BY: Randy Rogiani

SECONDED: Donna Demyen

MOTION CARRIED

5.2 Meeting absence form – James Rockey

James met with Committee and the decision was made to keep the absence form as is. A change to this form requires a change to the Constitution & Bylaws. Discussion followed regarding the validity of some of the reasons to be excused from meeting attendance.

5.3 Attendance at Wednesday Union Office meetings rotation – Gary Iskiw

Gary provided a list of attendance dates to the Wednesday morning Union office meetings.

5.4 Spring Banquet Invitee List with titles – Karen Miller

_____ A list with invitee's titles was provided to the Executive Board.

5.5 Calgary General Membership Meeting – Gary Iskiw

Gary asked that any Executive board members who wish to attend the Calgary General Membership meeting of May 22, 2008 contact the Union Office. Gary said it is planned for everyone to go in a rented van.

5.6 Restructuring C.S.U. 52 – Deb Howes

Deb Howes was unable to attend the meeting. This item will stay on the agenda.

6. CORRESPONDENCE

6.1 Letter regarding 6.2 of February 2008 Executive Board minutes

A member objected to the Union paying tuition for a Union Office staff member. Gary has replied to this member and a copy of the letter was provided to Executive Board members.

6.2 Consequences of Ignoring a Court Summons – Zonia Wuschenny

This item will be on the agenda of the April 2008 Executive Board Meeting. Gary Iskiw will get the information required.

ACTION: GARY ISKIW

7. NEW BUSINESS

7.1 Sports and Activities Committee – Donna Demyen

Donna presented the Committee's revised donation guidelines for information.

7.2 Public Relations Committee – Waldo Ponce

Waldo asked about the status of securing the Union website. Donna said she was to be working on that and she will talk to the Union Office computer consultant as soon as possible.

Waldo reported the Committee is working on their terms of reference. Waldo asked what method is used to seek articles for the Advocate. Judith gave Waldo information from her experience on this Committee.

7.3 In-House Legal Counsel

MOTION: To go in camera at 6:30 p.m.

MADE BY: Donna Demyen

SECONDED: James Rockey

MOTION CARRIED

Back to meeting at 7:20 p.m.

Mia Norrie, In-House Legal Counsel informed the Executive Board that she has tendered her resignation. Mia recommended a replacement to her position. The Executive Board discussed and questioned Mia regarding her recommendation at length.

MOTION: To accept the recommendation of legal counsel, Mia Norrie, to pursue the hiring of Tamara Chivers as the new in-house legal counsel CSU52.

MADE BY: Judith Basisty

SECONDED: Randy Rogiani

MOTION CARRIED UNANIMOUSLY

Darren Chivers abstained from voting

MOTION: To make an offer to Tamara Chivers based on the employment terms as presented.

MADE BY: Donna Demyen

SECONDED: Graham Burrige

MOTION CARRIED UNANIMOUSLY

Darren Chivers abstained from voting

7.4 Calgary Arbitration Conference – Gary Iskiw

Gary circulated a sign-up sheet for this conference to be held June 12 and 13, 2008.

8. REPORTS

8.1 Office Report – Gary Iskiw

Gary said his report is the same as presented to the General Membership meeting of March 4, 2008.

8.1.1 Posting Waivers February 2008

The waivers were reviewed.

8.1.2 Active Grievance Summary for February 2008

The summary was reviewed.

8.2 Trustee’s Report – Randy Rogiani

Randy reported the Trustees met March 5, 2008 and reviewed the books for January 2008.

Gary Iskiw, First Vice-President, reinforced that no accounting paperwork or copies of the general ledger or any other paperwork or accounting documents will leave the Union Office. Gary reminded the meeting that anyone is welcome, by appointment, to review the books.

Gary, as Acting President and Office Manager, asked that Graham Burridge, Trustee, return immediately to the Union Office the copies Graham made from the accounting books and subsequently removed from the Union Office. Gary said he was concerned such an action may have breached Civic Service Union 52’s and member’s security, particularly if such information fell into the wrong hands. Gary was also concerned this action, which was done with no Union Office staff in attendance, may also influence the trust the Union Office staff have placed with the Trustee Committee, particularly Graham.

Graham refused to return the copies citing his rights and privileges as a Trustee and his Oath of Office. He explained he had personal notation on the copies that were private.

Gary stated emphatically that the copies must be returned to the Union Office or he will have no recourse but to file a discipline with the Discipline Committee. Further, Gary said, from this point Graham Burridge will only be allowed to enter or stay in the Union Office with another Trustee, the Treasurer or Office Staff present.

Gary reported he will speak with Marion Leskiw, President and Mia Norrie, In-House Legal Counsel upon their return from vacation regarding further disciplinary action in this matter.

Graham Burridge, Trustee, said he will only return the documents if he is provided with a locked, secure container or drawer that cannot be accessed by Union Office staff or anyone else at the CSU52 Office to secure his personal paperwork.

Randy explained that CSU52 Trustees review the books once a month which is more often than other Unions.

ACTION: GARY ISKIW

8.3 Bills for February 2008

MOTION: To approve the bills of February 2008
MADE BY: Judith Basisty
SECONDED: Donna Demyen
MOTION CARRIED

8.4 Contractual Unit Reports

8.4.1 City of Edmonton – Therese Doucet

Therese had no report to the meeting.

8.4.2 Edmonton Public Library – Judith Basisty

Judith said her report is the same as the General Membership meeting of March 4, 2008.

8.4.3 Telus World of Science – Darren Chivers

Darren was happy to report a memorandum of agreement has been reached. The monetary increase is 5% for 2007 and 5% for 2008. Darren said the Telus World of Science will have a question and answer session on March 20, 2008.

Darren said he would like to see the Contractual Units have tickets to the spring Banquet for giveaway. After discussion it was realized this could not work as the Banquet always sells out and tickets must be made available to those who wish to attend.

MOTION: That ten tickets per Contractual Unit be made available.
MADE BY: Darren Chivers
SECONDED: Therese Doucet
MOTION DEFEATED

AMENDMENT: That the Library and Telus World of Science Units get one table and the City of Edmonton and EPCOR Units get two tables at the Spring Banquet.

MADE BY: Therese Doucet

SECONDED: Judith Basisty

MOTION DEFEATED

8.4.4 EPCOR Edmonton – Waldo Ponce

Waldo reported he is going to take a more active role in pursuing the Collective Agreement. Waldo agreed there seems to be a conflict with what was negotiated. Waldo said the Memorandum of Agreement was signed.

8.5 Chief Shop Steward – Zonia Wuschenny

Zonia reported she has not had confirmation of the Business Agents participating in the Shop Steward Seminar and she needs to have that confirmation. Gary said he will bring the matter to the Wednesday morning meeting.

Zonia reported that 80 (eighty) members have confirmed attendance at the Seminar.

Zonia reported that at the Shop Steward's Meeting of March 18, 2008 a roundtable group activity will look at Articles from each Unit's Collective Agreement to be addressed at the Seminar.

ACTION: GARY ISKIW

8.6 Executive Board Sub-Committee Reports

8.6.1 Membership Services Committee – Zonia Wuschenny

Zonia had no report other than to say it is apparent that getting member's phone numbers and addresses is going to have to be negotiated.

8.6.2 Hiring and Contract Review Committee – James Rockey

James reported the Committee has hired an Administrative Support II. Shantelle Walsh started work March 4, 2008. The Committee had interviewed seven (7) applicants.

Graham Burrige, Trustee, objected that this hiring was not brought to the Executive Board for approval before the successful candidate started work.

James explained that this position had to be filled and the Executive Board has put their trust in this Committee. Doreen Florchuk, Officer Administrator, must approve the successful candidate also.

Gary Iskiw said he will discuss this issue with Marion Leskiw when he returns.

8.6.4 **Policy and Procedure Committee**

This Committee has not met.

8.6.5 **Complaints Committee - James Rockey**

James had no report to the meeting.

8.6.6 **Liaison Committee**

There was no report to the meeting.

8.7 **Treasurer's Report – Leo Derkach**

Leo had no report to the meeting other than the audit presentation.

8.7.1 **2007 Audit Presentation – Scott Allen, Auditor**

MOTION: To approve the 2007 audit of Civic Service Union 52 by Scott Allen and Associates with changes and recommendations made at this meeting.

MADE BY: Leo Derkach

SECONDED: Randy Rogiani

MOTION CARRIED

Scott Allen provided each Executive Board member a draft copy of the audit. He then went through the audit with the Executive Board. Scott reported the audit was clean with no apparent shortcomings.

8.8 **Coalition Report- Gary Iskiw**

Gary said his report is the same as reported to the General Membership Meeting of March 4, 2008.

9. GOOD & WELFARE

9.1 **Next meeting**

The next meeting of the Executive Board will be held on Tuesday, April 8, 2008 at 5:30 p.m. at the C.S.U. Union Office, 3rd floor Boardroom.

10. ADJOURNMENT

MOTION: To adjourn the meeting at 9:03 p.m.

MADE BY: Randy Rogiani

SECONDED:
MOTION CARRIED

Judith Basisty

Karen Miller
Recording Secretary 